Meeting called to order at 10:15 Present: Snyder, Wood, Kane, Cooper, Vosburgh, Bachelder. Absent: Eiffert

1: Minutes of March 13, 2013 read and approved.

2: Discussion on ways that might be used to present and support the MPPF grant at Town Meeting.

Bachelder will draft sheets for handout for Town Meeting.

Get approximate costs

Cooper calculated cost at \$50/per household.

Cost of RFP would run about 10k anyway

What are the costs of the EDM work now? Projected?

Doing nothing?

3: CoA Historic Walk – May 29, 2013:

Due to its time and day, few of us can engage this event. Since we have the pamphlets already, it will have to be a self-guided tour for the CoA.

Bachelder will give a talk on the Town's two historic structures and the MACRIS file. A possible talk by Canadian artist Alex McKay on the use of the Claude mirror in 19th century plein aire painting might also be arranged.

Photographer Caroline Alexander of North Egremont will present a photography show from her series, "Farm Stories" and the Archives will be open for anyone on the tour that afternoon to come and see the rooms.

- 4: Morris Dancers a reminder that the Morris Dancers are scheduled for June 8th. This annual event has been under publicized in the past and their use of the parking lot here might be better promoted.
- 5: Discussion of support the EHC can offer to FOEH on their Basket Picnic event scheduled for Sunday, July 21st. mid afternoon. Wood would like to take some items into the fields, however caution was urged in removing artifacts from the Archives without more thought as to its security and presentation. Could the room itself be open for visitors? Cooper and Wood will draft handouts for the picnic. Wood is researching the 3 flags that would have been used in the war. Costs are several hundred dollars each. Bachelder will inform the library of the sesquicentennial.
- 6: Vosbugh did a time analysis on the transfer of the index card information to a database and found approximately 10 minutes a card. Times the No. of cards, this is several thousand dollars in transfer costs. Research on grants and/or volunteers will be done.
- 7: Wood, after reviewing EHC minutes, observed that while there had been discussion on the Egremont England gift, there had not been a vote to spend EHC funds. The Town and

the EHC under Bachelder's direction had contracted two copies of the Affirmation declaration and a complete overhaul in archivally appropriate materials to Ockerstrom/Lang. The Town split the costs with EHC to protect the document from sun damage now that it is publicly displayed at Town Hall. Bachelder extended her regrets to the Commission for this oversight. Having the opportunity to cover half the costs for an archival upgrade seemed appropriate. Due to the cost of \$250 incurred, Bachelder has suggested that we might wish to keep the larger of the two copies and offer it to the new police station. No vote was taken on this.

- 8: Wood presented bills for the installation of new hardware for work he had done on the doors and attic stairs.
- 9: Wood and Snyder have not yet met with the Library or the Town to discuss a coordinated security program for the entire building that will safeguard our holdings that are now in jeopardy due to the number of keys outstanding. Wood noted that the one alarmed door does little to protect the contents.
- 10: Susan Bachelder and Catherine Kane will cover the Archives room May 4th.

Meeting adjourned at 11:45. The next meeting date will be June 12th, at 10am.